PRINCE2® Project Management Foundation 7th Edition Exam Prep Course Outline

Duration: 12 Hours (4 Sessions)

Format: Live Online

Session Length: 3 hours per session

Certification: Prepares for AXELOS PRINCE2® Foundation 7th Edition Exam

Session 1: PRINCE2® Principles & Organization Theme

(3 hours)

Module 1: Introduction to PRINCE2® 7th Edition

- PRINCE2® certification value and exam structure

- Key updates in 7th Edition (sustainability, digital, data)

- Overview of PRINCE2® framework: Principles, Themes, Processes

- Tailoring PRINCE2® to project environments

Module 2: Principles & Organization

- **7 PRINCE2® Principles**:

  - Continued business justification

  - Learn from experience

  - Defined roles and responsibilities

  - Manage by stages

  - Manage by exception

  - Focus on products

  - Tailor to context

- Organization Theme:

  - Project board roles (Executive, Senior User, Senior Supplier)

- Project manager responsibilities

- Team manager delegation

Session 2: Business Case, Plans & Quality Themes

(3 hours)

Module 3: Business Case & Plans

- **Business Case Theme**:

  - Developing benefits management approach

  - Business justification lifecycle

  - Outputs vs. outcomes

- **Plans Theme**:

  - Plan types (project, stage, team)

  - Product-based planning technique

  - PRINCE2® planning steps

Module 4: Quality & Risk

- **Quality Theme**:

  - Quality management approach

  - Quality criteria vs. quality tolerances

  - Quality review technique

- **Risk Theme**:

  - Risk management approach

  - Risk response strategies

  - Risk register structure

Session 3: Change, Progress & Processes

(3 hours)

Module 5: Change & Progress

- **Change Theme**:

  - Issue types (request/off-spec)

  - Change control approach

  - Configuration management

- **Progress Theme**:

  - Tolerances (time/cost/scope/risk/quality)

  - Management by exception

  - Progress control techniques

Module 6: PRINCE2® Processes (Part 1)

- Starting Up a Project (SU)

- Directing a Project (DP)

- Initiating a Project (IP)

- Process interactions & key documents

Session 4: Processes, Tailoring & Exam Strategy

(3 hours)

Module 7: PRINCE2® Processes (Part 2)

- Controlling a Stage (CS)

- Managing Product Delivery (MP)

- Managing a Stage Boundary (SB)

- Closing a Project (CP)

- Process flow diagrams

Module 8: Tailoring & Exam Preparation

- Tailoring for different environments (agile, waterfall, hybrid)

- Sustainability integration in projects

- Exam techniques: Question analysis, time management

- Practice tests with official sample questions

- Q&A and study plan